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US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON ALASKA, FT GREELY
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IMFG-ZA

AUG 30 2019

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Installation Policy Memorandum #19-11, Privately Owned Weapons

1. Purpose. This memorandum sets policy, responsibilities, and procedures for the control and security of privately owned weapons and ammunition on Fort Greely.

a. References. AR 190-11, Physical Security of Arms, Ammunition, and Explosives, 22 January 2019, AR 195-5, Evidence Procedures, 22 February 2003, AR 710-2, Supply Policy below the National Level, 28 March 2008, U.S.C. 18 U.S.C. Section 992(g) (9) (Lautenberg Amendment).

b. Compliance

(1) Military personnel who fail to comply with this memorandum are subject to judicial or non-judicial action under the Uniform Code of Military Justice (UCMJ), or appropriate administrative action.

(2) Government employees and civilians who violate this memorandum may be subject to prosecution in the United States Magistrate Court, barred from post, referred to civilian authorities, or subject to disciplinary and administrative action according to appropriate civilian personnel regulations.

(3) Weapons used, possessed, transported, or stored in violation of this memorandum may be temporarily seized or permanently confiscated.

(4) It is unlawful for any person subject to this memorandum to:

(a) Fail to register, store, or transport a firearm not in accordance with the provisions of this memorandum.

(b) Possess and store on, or bring onto this installation, an item prohibited by this memorandum.

c. The provisions of this memorandum do not replace or relieve individuals of their responsibility to comply with applicable federal, state, and local laws and statutes regarding possession, purchase, sale, transfer, and transport of firearms or other weapons.

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2. Responsibility

a. Directorate of Emergency Services (DES)

(1) DES has overall responsibility for maintaining the firearm registry program; the administrative function of inputting data falls within the purview of Visitor Control Center (VCC) personnel.

(2) The Department of the Army (DA) Army Law Enforcement Reporting and Tracking System (ALERTS) database program will serve as the installation's privately owned weapons registry.

b. Commanders. Military Commanders will:

(1) Ensure that privately owned weapons and ammunition stored in unit arms rooms are maintained separate from military arms, ammunition, and explosives (AA&E). Army Regulation 190-11, Chapter 4-5 provides specific guidance concerning storage of privately owned weapons and ammunition in arms rooms.

(2) Use procedures in AR 710-2 (Supply Policy below the National Level) to account for and inventory privately owned weapons and ammunition.

(3) Post the FAQ handout in Appendix A of this memorandum on unit bulletin boards.

(4) Verify proof of legal ownership of firearm and that the individual is not prohibited from owning a firearm (see AR 190-11 paras 4-5c(4)(a) through 4-5c(4)(f)) for all unit personnel residing on Fort Greely. The unit will approve registration requests, in writing, to the Fort Greely Visitor Center for firearms registration. This approval will also document that the Soldier or Family member has received appropriate safety training on the use and storage of the firearm and is knowledgeable of federal, state, or local laws, or ordinances concerning the possession, use, and transportation of the firearm.

(5) Notify the Fort Greely Police (FGPD) immediately upon discovery of loss of accountability of privately owned weapons stored in the unit arms rooms.

c. Any person(s) with knowledge regarding the loss, theft, or recovery of a privately owned weapon on Fort Greely will immediately notify the FGPD at (907) 873-9126/ALERTS.

3. Privately Owned Firearms and Ammunition on Fort Greely, will be transported on in as direct a route as practical to and from hunting areas, target ranges or to off-post activities (if residing on post).

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a. Privately owned firearms carried in a vehicle will be secured in the trunk. For vehicles without a trunk, firearms will be encased in a container other than the glove compartment and carried in such a manner that arms will not be readily available to the driver or passengers. Commercially available trigger locks and other security devices are strongly recommended to deter and prevent loss or theft.

b. At no time will firearms be loaded while they are being transported on Fort Greely. A loaded firearm is defined as a rifle, shotgun, or semi-automatic pistol with a round in the chamber. Revolvers are considered unloaded only if every chamber of the cylinder is empty. During transportation removable magazines may be loaded, but not inserted into the firearm. Firearms with integral or non-removable magazines may only be transported on the installation with empty magazines.

c. Firearms used for personal protection may be transported in a holster or weapons case while operating an off-road vehicle (ORV), provided a direct route is taken on or off the installation. At no time may the weapon be loaded during transportation on the installation.

d. Personnel not affiliated with Fort Greely or Department of Defense must successfully pass an NCIC III criminal background check via APSIN before authorization to access the installation will be granted. Non-affiliated personnel who are granted access via the above process and issued a Fort Greely pass may transport weapons onto the installation in accordance with this policy and will comply with all applicable local, State and Federal regulations concerning firearms ownership, storage and carry. Weapons transported onto the installation must be registered with the Visitor Center and only brought onto the installation for authorized activities. **WEAPON ARE NOT AUTHORIZED IN THE VISITOR CENTER FOR REGISTRATION OR ANY OTHER REASON.**

4. Storage of Firearms and Other Weapons on the Installation

a. Authorized storage location for privately owned weapons.

(1) Firearms and ammunition are authorized to be stored in on-post quarters and post lodging provided they are properly secured. Firearms will be secured in either a locked container or provided with a trigger lock. Ammunition for the firearm will be secured separately from the firearm in a locked container. At no time may firearms be stored in privately owned or U.S. Government vehicles.

(2) Personnel living or staying in barracks are NOT-AUTHORIZED to store their privately owned firearms in their assigned rooms. They may store their registered weapon at the home of another person either on or off the installation as long as the

location where the weapon is stored meets the provisions of this policy as an authorized location. Individuals may also store privately owned firearms and ammunition in the

arms room of the unit to which they are, or will be, assigned, attached, or otherwise affiliated.

(3) Privately owned firearms stored in unit armory will be stored separately from military AA&E. Units to which newly arrived or TDY soldiers are assigned or attached are responsible for the storage of their firearms and ammunition in their unit arms room, pursuant to the provisions of this policy. Commanders must ensure that their unit standing operating procedures (SOPs) address receipt and storage of weapons and ammunition after normal duty hours.

(4) Except as specifically directed by the Garrison Commander, the Fort Greely Police Department arms room will not be used for the permanent or temporary storage of privately owned firearms.

b. Storage requirements for privately owned weapons other than firearms.

(1) Air rifles, air pistols, starter pistols, slingshots, spear guns, cross bows, long bows, compound bows, blowguns, paintball guns, or other missile launching devices must be stored and transported in accordance with the requirements for firearms specified in this Policy.

(2) No registration is required for these weapons. Use of these weapons is prohibited on the installation, except in locations designated by the Garrison Commander.

(3) The provisions of this Policy also apply to the transport of these weapons to aid in unit or individual proficiency training or for hunting/fishing when regulations so permit.

5. Weapons Registration

a. Personnel required to register privately owned weapons.

(1) All personnel residing on the installation must register their privately owned weapon(s) if that weapon is maintained on the installation.

(2) This requirement applies regardless of personnel category (military, family member, guest, DA civilian employee, contractor, unaffiliated civilian, etc.) and regardless of which of the two authorized locations (family housing/lodging or unit arms room) is used for storage of the weapon(s).

b. Personnel not required to register firearms. Normally personnel residing off-post are not required to register their privately owned weapons or firearms. This includes soldiers and their family members living off post, civilian employees living off post, retirees living off post, and unaffiliated personnel living off post. The only time such

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personnel are required to register their privately owned firearms is if the firearm is brought onto Fort Greely for any purpose or length of time.

c. Personnel not authorized to register firearms or transport firearms onto Fort Greely.

(1) Any person convicted of a felony, or any person convicted of a crime within the purview of the Lautenberg Amendment.

(2) Any person who is a fugitive from justice.

(3) Any person who has been convicted in any court or punished under Article 15 UCMJ for possession or use of marijuana or other dangerous drugs.

(4) Any person who is presently declared as mentally incompetent by a recognized governing authority in mental health, or legal authority to declare such.

(5) Any civilian or family member under the age of 18.

d. Period to Register Firearms. Firearms must be registered within five days of arrival of the weapon on the installation in the case of an individual's permanent change of station. In all other cases (such as the purchase of a new firearm) registration must be accomplished within one working day or in the event of weekends or holidays, on the next working day at the Fort Greely VCC.

e. Registration Procedures.

(1) All firearms registration is conducted at the Fort Greely VCC.

(2) The following information is required for each firearm to be registered: Caliber, type, serial number, make, model, action, and finish. Personnel WILL NOT bring the firearm to the VCC when registering weapon(s). It is a violation of this policy to provide inaccurate or misleading data when registering a firearm.

(3) Upon completion of the registration process, the registrant will receive a computer-generated Weapons Registration Form (printout) as a record of entry into the ALERTS database. Any time the weapon is transported on the installation the registration form will accompany the weapon and will be presented to law enforcement personnel, range officials or other enforcement personnel upon demand.

f. Clearing Registration. The following applies to personnel departing or selling previously registered firearms on Fort Greely:

(1) Personnel departing the installation on a permanent change of station (PCS) or for other authorized purpose must out-process and clear weapons registration

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through the VCC, whether they have firearms registered or not. Unit or activity check-out sheets will annotate clearance with the VCC in all cases.

(2) Those personnel who are PCS'ing to another Army installation do not need to remove their firearms from the weapons registration system; weapons registration records are maintained in a central database and are therefore transferable to another Army installation. Individuals desiring to keep weapons registration information in the ALERTS database upon PCS will notify the VCC clerk at the time of clearing.

(3) Sale, transfer of ownership, or change of residence to an off-post location.

(a) Personnel who have registered a firearm and no longer own or have legal possession of the firearm must clear that firearm from the central database at the VCC.

(b) Personnel who have registered a firearm and no longer reside on the installation are no longer required to maintain that registration. In such cases, the firearm can be cleared at the VCC.

6. Purchase of Firearms

a. Personnel purchasing firearms shall abide by all state and federal statutes governing the sale, transfer, or possession of firearms.

b. Exemptions. Nothing in this memorandum shall prohibit:

(1) Service members or government employees, while in the performance of official duties, from possessing or using military weapons, military ammunition or explosives, or other military devices for training, or for other authorized purposes as prescribed by applicable Army or Department of Defense regulations.

(2) Civilian law enforcement personnel, while in the performance of official law enforcement duties, from possessing or using duty or privately owned weapons, ammunition, explosives, or other devices in a lawful manner, as prescribed by applicable laws or the orders of lawful superiors.

(3) Government contract employees, while in the performance of their contractual duties, from possessing or using authorized weapons, ammunition, explosives or other devices in accordance with the provisions of their contract and as determined by the authorized Contracting Officer. This includes driving to and from their work place in uniform, if applicable.

(4) Individuals with a Class III Federal Firearms License from possessing or transporting Class III weapons in accordance with applicable local, state and Federal regulations.

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(5) Individuals from possessing, carrying, transporting, or storing decorative, ornamental, or ceremonial swords and/or sabers within the confines of the installation when used strictly for display and ceremonies. When carried or intended to be used as a weapon, they become prohibited items.

(6) Authorized carriers of household goods and authorized carriers for the Army and Air Force Exchange Service (AAFES) or Family Morale, Welfare and Recreation (FMWR) Outdoor Recreation activity personnel from transporting on post any weapon contained in authorized household goods, ordered and shipped by AAFES or contracted carrier, or owned by FMWR for the purposes of recreation.

7. Prohibited Weapons and Prohibited Acts

a. Except as otherwise provided by this Policy, the following acts or items are prohibited on Fort Greely:

(1) Carrying of concealed firearms or weapons.

(a) No person, unless in the performance of official duties as approved by the Garrison Commander, Deputy Garrison Commander, Director of Emergency Services or the Chief of Police on his/her behalf, or as otherwise approved by the provisions of this policy, may attempt to enter, carry onto, or carry concealed on their person a weapon or firearm while on Fort Greely.

(b) Fort Greely is a U.S. Federal Reservation. As such, state-issued concealed weapons permits are not recognized or valid on Fort Greely. Therefore, all persons entering Fort Greely must comply with all the provisions of this Policy, regardless of whether they hold a state-issued concealed weapons permit. This includes all personnel who enter through any Access Control Point (ACP).

(c) A person commits the offense of carrying a concealed weapon when he/she knowingly has or carries about his/her person, unless in an open manner and fully exposed to view, any bludgeon, metal knuckles, firearm, or knife designed for the purpose of offense and defense, or any other dangerous or deadly weapon or instrument of like character, outside of his/her home or place of business.

(2) Knives with automatic blade openers (switch blades, ballistic knives, gravity knives, stiletos).

(3) Brass knuckles or any similar device fitting over or concealed in the hand, including knuckle knives.

(4) Blackjacks, slappers, saps, riot clubs, night sticks, lead or iron pipes, rubber or plastic hoses wrapped with tape or filled with sand or lead buckshot, or any other

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similar devices, except riot clubs and batons carried by duly constituted law enforcement officials in the line of duty.

(5) Any shotgun with a barrel length less than 18 inches or an overall length of less than 26 inches, or any rifle with a barrel length of less than 16 inches or an overall length or less than 26 inches.

b. Exemptions. Nothing in this regulation shall prohibit the following:

(1) Military members or Department of Defense (DoD) civilian employees from possessing fixed or folding bladed knives, military weapons, military ammunition or explosives in a lawful manner while in the performance of their duties or for training or other authorized purpose as prescribed by applicable Army or Department of Defense regulations.

(2) Agencies, or individuals, from possessing, transporting, storing, selling, or using fixed or folding bladed knives when used for their lawful purpose (e.g., steak knives, cooking knives, hunting knives).

8. Minors: Individuals less than 18 years of age will not transport or use privately owned firearms on the installation unless accompanied by an adult.

9. Disposition of Seized Contraband. All privately owned weapons, ammunition, and prohibited items seized pursuant to this Policy will be treated as evidence of a crime, pending adjudication. Seized contraband will be processed in accordance with AR 195-5, Evidence Procedures.

10. The Garrison Commander may, without notice, modify or change this Policy; in addition the Garrison Commander may at any time suspend this policy or make exceptions to this Policy.

11. Point of contact for this Policy is Mr. Robert W. Mathews Jr., Physical Security Specialist at (907) 873-4120.

Encls
Appendix A


JOE M. JOHNSON
LTC, AD
Commanding

Appendix A

**Handout/Bulletin Board Item – Privately Owned Firearms
Frequently Asked Questions (FAQs)**

1. **Who may purchase firearms?** To purchase a handgun in Alaska, an individual must be 21 years or older and must be a resident of the state. The age at which a person can purchase a shotgun or rifle is 18.
2. **Who may not possess firearms under the provisions of the “Lautenberg Amendment”?** Those convicted of misdemeanor crimes of domestic violence to ship, transport, possess, or receive firearms or ammunition. The Amendment also makes it a felony to transfer a firearm or ammunition to an individual known, or reasonably believed, to have such a conviction.
3. **Where may privately owned firearms and ammunition be stored on Fort Greely?** There are three authorized storage locations on post for privately owned firearms and ammunition: (1,2) Firearms and ammunition are authorized to be stored in on-post quarters and post lodging provided they are properly secured. Firearms will be secured in either a locked container or provided with a trigger lock. Ammunition for the firearm will be secured separately from the firearm in a locked container. At no time may firearms be stored in a privately owned or U.S. Government vehicles. (2) Privately owned firearms are authorized to be stored in unit armories. Except as specifically directed by the Garrison Commander, the Fort Greely Police Department arms room will not be used for the permanent or temporary storage of privately owned firearms.
4. **Who must register firearms on Fort Greely, and where do I do this?** You must register your privately owned firearms if you will be storing them on post or transporting them on post. Minors may not register firearms. This applies regardless of whether the individual is a resident in family housing, lives in the barracks, is here TDY, is a guest, or is present on Fort Greely for any other reason. Personnel living and storing their firearms off post do not need to register them. To register firearms, go to the Visitor Control Center at the main gate with the following information for each firearm: caliber, type, serial number, make, model, action, and finish. Do not take the firearm itself to the Visitor Center – just the information. You must keep the computer-generated printout you will receive on your person when transporting the firearm on post.
5. **How are firearms to be transported on Fort Greely?** Firearms must be unloaded and may be carried in the trunk or the passenger compartment of the vehicle, not in open view. In all cases the firearm must be unloaded and must be either locked in a hard sided case or may be inside a soft case with a trigger lock or cable lock installed.
6. **I have a state-issued concealed weapons permit; how does that apply on Fort Greely?** Fort Greely is U.S. Federal Reservation. As such, state-issued concealed handgun permits are not recognized or valid on Fort Greely. You may not carry concealed handguns (or other concealed weapons) on post at any time.